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STUDENT HANDBOOK

DREUX AMERICAN HIGH SCHOOL

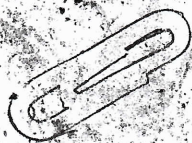
UNITED STATES AIR FORCE

APO NEW YORK 09084

THE HOME OF THE VIKINGS

SCHOOL YEAR

1966 - 1967



Super Calypso
at the bottom

[Handwritten signature]

Maj League

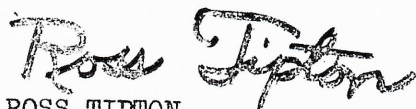
SIGNED

LETTER TO STUDENTS AND PARENTS:

Dreux American High School, as other Department of Defense overseas schools offers a four year curriculum for grades nine through twelve, similar to the better programs in stateside American high schools. The courses of study are based on sound American educational experience and practice. The teaching personnel are carefully chosen by professional school administrators and civil service recruiting teams for their successful stateside teaching experience, qualified teaching credentials and graduate studies. With this basic background the Dreux High School is a fully accredited member of the North Central Association of Colleges and Secondary Schools. To our students this means all credits you earn here are acceptable in any stateside high school or college at full value.

We of the school faculty and administration hope that you will have a happy and successful year at Dreux American High School. If you learn and follow the school rules explained in his handbook and published in our daily bulletins, you will contribute much to the success of our program. We will do all we can to help and guide you in your life here. Together we can make this year a valuable and worthwhile experience for everyone.

THE ADMINISTRATION

A handwritten signature in cursive script that reads "Ross Tipton". The signature is written in dark ink and is positioned above the printed name of the principal.

ROSS TIPTON
PRINCIPAL

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Please address all official correspondence to:

Dreux American High School
Dreux Air Base
28 - Maillebois, France

Attention: The Principal

or

Dreux American High School
Det. 306, 7135th School Group
United States Air Force
APO New York 09084

Telephone - Dreux 460794, Extension 6329

EDUCATIONAL OBJECTIVES FOR
STUDENTS OF DREUX AMERICAN HIGH SCHOOL

- To become sensitive to his social environment.
- To be cooperative, tolerant and creative.
- To live democratically with others.
- To acquire habits of independent, critical thought.
- To recognize that society will be at least partially as good or
as bad as is his contribution to it.
- To learn to speak well.
- To learn to read successfully.
- To write correctly and effectively.
- To solve problems rationally.
- To demonstrate physical alertness and emotional stability.
- To direct and discipline himself.
- To improve his understanding of the culture, language, and the
way of life overseas.

ACCREDITATION

Dreux American High School is a fully accredited member of the North Central Association of Colleges and Secondary Schools.

ADMISSION PROCEDURE

Registration in school: This high school has been established for the school-age dependents of military personnel and United States citizen employees of the Air Force, Army, Navy and Marine Corps stationed in this overseas theater.

Any other students eligible for admission are required to pay tuition. The fee charged will equal the per-pupil cost of the school system as determined by the commander USAFE Forces in Europe (AFR 34-50, paragraph 10e).

Category I - Dependents of military personnel and US civilian employees of the Air Force, Army, Navy, and Marines. This category also includes Tech Reps (AFM 66-18, par 30), AFEX (AFR 176-1), and American Red Cross employees (AFR 34-42, par 24E), on a tuition basis.

Category II - Dependents of US employees of other government agencies (Department of State, Agriculture, etc.). Tuition is charged.

Category III - Dependents of private US citizens living in the vicinity. Tuition is charged.

Category IV - Dependents of citizens of other nations. The local commander decides whether admission is in the best interest of the Air Force. Approval of the major air command is required. Tuition is charged.

In order to register in high school for the first time, the student should bring his report card or a transcript of credits from his previous school so that he may be placed in the proper section. The principal will send to the student's previous school for an official transcript of his credits. Because several weeks may elapse before the record arrives, it will be necessary to have some document on which to base his placement.

The parent or guardian of all students should come to the place of registration or school with the student during registration, because parent signature is required on the registration form and a conference with the counselor or principal at this time about the pupil's work may prevent future problems. Registration can be made by mail; send for forms.

GRADE PLACEMENT

- NINTH: Successful completion of the work of the eighth grade shown by report card.
- TENTH: Successful completion of at least three regular ninth grade subjects.
- ELEVENTH: Successful completion of seven regular high school subjects.
- TWELFTH: Eligibility to carry sufficient work to complete the sixteen units required for graduation.

PROGRAM OF STUDIES

When the student registers at the high school, his course of study will be planned with the help of teachers or a guidance counselor.

If a student has a sufficiently high grade point average, he will be encouraged to take a fifth academic subject.

DEFINITION OF TERMS

One unit of credit is the point value given for the successful completion of the study of any subject requiring preparation outside the class period, five periods per week, for a full school-year of not less than thirty-six weeks (minimum 179 days). Courses which meet for only one semester, five days per week, earn one-half unit of credit.

A major is a three-unit sequency in any subject-matter field or closely related fields.

A minor is a two-unit sequency in any subject-matter field or closely related fields.

A required subject is one which all students must take.

A prerequisite is a course which a student must complete before he enters certain advanced fields.

The normal load is four units per semester, plus physical education and a reasonable activity program.

Home room is the section to which a student is assigned for the purpose of administration and counseling.

A grade point is the numerical equivalent assigned to each letter grade. It is used in the computation of the honor roll and in the determination of class honors in the senior year.

THE GUIDANCE OFFICE

The school counselor provides assistance to students and their parents in planning educational and vocational programs of studies in high school and after high school. The school counselor advises students on enrollment in the school and is in close contact with all the students during the school year regarding their educational progress, or lack of progress. The counselor supervises the school testing program, the interpretation of many standardized tests, and assists students in applying for the College Entrance Examination Board tests. The guidance office provides for students' use of a large collection of college catalogs and bulletins, an occupational and vocational file, and numerous books and pamphlets on educational vocational and personal topics.

TENTATIVE COURSE OFFERINGS 1966-1967

DREUX AMERICAN HIGH SCHOOL

C O U R S E S	Y E A R A V A I L A B L E				C O U R S E S	Y E A R A V A I L A B L E			
	F	S	JR	SR		F	S	JR	SR
Basic English (or)	x				Art I, II, III	x	x	x	x
*English I	x	x			Shop I, II, III	x	x	x	x
English II		x	x		Mechanical Drawing I			x	x
English III			x	x	Home Economics I, II, III	x	x	x	x
English IV				x	Chorus	x	x	x	x
General Mathematics	x				Band	x	x	x	x
*Algebra I	x	x	x	x	Speech		x	x	x
*Geometry		x	x	x	*Journalism			x	x
*Algebra II			x	x	Typing I		x	x	x
*Advanced Math				x	*Bookkeeping			x	x
(including Trigonometry)					*Shorthand I			x	x
General Science	x	x			*Office Practice				x
Physical Science			x	x	Physical Education	x	x	x	x
Biology I (Lab Science)		x	x	x					
*Biology II (Lab Science)			x	x					
*Chemistry (Lab Science)			x	x					
*Physics (Lab Science)				x					
French I	x	x	x	x					
*French II		x	x	x					
*French III			x	x					
*French IV				x					
Social Studies I	x	x							
World History		x	x	x					
U. S. History			x	x					
U. S. Government				x					
European History			x	x					
Economics (1st Semester)			x	x					
Sociology (2nd Semester)			x	x					

Advanced placement (college-level courses). These courses are available only to honor students. Prior approval of counselor required.

*American History AP 11, 12
 *European History AP 11, 12
 *English AP 12
 *Mathematics AP 12

*These courses have certain prerequisites. See page entitled "Requirements For Specific Courses" before enrolling in these subjects.

GRADUATION REQUIREMENTS

ENGLISH - 4 years

MATHEMATICS - 1 year

SCIENCE - 2 years, including at least one year of laboratory science

SOCIAL STUDIES - U. S. HISTORY - must be taken in 11th grade

U. S. GOVERNMENT - must be taken in 12th grade

Students who are enrolled in Dependent Schools during 9th or 10th grade must take either Social Studies I in 9th grade or World History in 10th grade. It is recommended that college preparatory students take both of these subjects.

PHYSICAL EDUCATION - required each year of all students attending Dependent Schools. A student earns $\frac{1}{4}$ credit for each year of P.E.

All subjects (other than P.E.) earn one credit for the successful completion of a full year's work.

EIGHTEEN credits are required for graduation. One of these credits may be in physical education. One-half units of credit in full year courses may not be counted in the 18 units required for graduation.

COLLEGE PREPARATORY PROGRAM

Each college sets its own requirements for admission. The only way you can be sure that you will meet the requirements for a particular college is by checking current catalogs from the schools to which you plan to apply.

A program which meets the requirements of most colleges would include the following courses:

ENGLISH - 4 years

MATHEMATICS - Algebra (2years) and Plane Geometry

- 4 years of math required for engineering schools

SCIENCE - 2 years of laboratory science (not including GENERAL SCIENCE)

SOCIAL STUDIES - World History, U. S. History, U. S. Government

FOREIGN LANGUAGE - at least 2 years (preferably 3 or 4) of the same language.

One year of Typing is also recommended for college preparatory students.

REQUIREMENTS FOR SPECIFIC COURSES

In order to enroll in the following courses, you must have completed the prerequisite courses with grades equal to or better than those indicated.

MATHEMATICS

Algebra I - C in eighth grade math or C in general math
Geometry - C in Algebra I
Algebra II - C in geometry and C in algebra I
Advanced Math - C in Algebra II and C in geometry

SCIENCE

Biology II - B in biology I
Chemistry - C in geometry and taking algebra II concurrently
Physics - C in chemistry, C in algebra II, and taking advanced math concurrently.

ENGLISH I - Students who received grades of D or F in 8th grade English will take Basic English in 9th grade.

FRENCH - A student must earn a grade of C or better in French before he can take the next level of French.

BOOKKEEPING - C in general math or algebra I

OFFICE PRACTICE - C in typing I

SHORTHAND - must have taken typing I or take it concurrently with shorthand.

JOURNALISM - B in English for previous year.

Registration in "advanced placement" courses requires prior approval of the counselor. Certain test scores are required in addition to high grades.

Every student should take 5 subjects plus physical education. In order to take 5 academic subjects (those listed in the left-hand column of the "Tentative Course Offerings"), a student must have a B average for the previous year's work. Students who have less than a B average should select at least one course (in addition to P. E.) from those listed in the right-hand column.

THE MARKING SYSTEM

The year is divided into two semesters, each of which is further divided into two nine-week periods. The student may, therefore, expect to receive four report cards indicating to his parents his progress in each subject. The marks received at the end of each semester will become a part of the student's permanent records.

INTERPRETATION OF MARKS

<u>MARK</u>	<u>Percentage Equivalent</u>	<u>Grade Point</u>
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A	94 - 100	4
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This mark indicates that the student has given evidence of a genuine interest in the subject and has done work in quantity and quality far in excess of the standards set for a satisfactory passing grade.

B	86 - 93	3
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This mark indicates that the student has given evidence of an awakening intellectual interest by doing work in quantity and quality above the standards set for a satisfactory passing grade.

C	78 - 85	2
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This is a satisfactory passing grade. It indicates that the student has acquired the necessary ability to proceed in the subject and can use the ability when needed.

D	70 - 77	1
---	---------	---

This mark indicates that the student has not acquired the necessary ability to work efficiently at the next level in the subject or to use the ability efficiently in other situations where it is needed. A "D" is the lowest passing grade.

F	Below 70	0
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This mark indicates that no credit is given toward graduation.

Inc. - (Incomplete)

The student will be given an "incomplete" only if and when he has not been able to complete the regular work due to circumstances beyond his control, e.g., illness. This mark must be made up within the six weeks or it becomes an "F".

HONOR ROLL

The honor roll is divided into three categories: "B", "B+" and "A". A student must have earned an average of at least three grade points in his subjects to be placed on the honor roll at the end of a marking period.

SCHEDULE CHANGES

A student will not be permitted to change his schedule after the end of the second week of school unless he is advised to do so by the administration or counselor or has a request from parents.

APPLICATION FOR COLLEGE ENTRANCE

Students who are interested in attending college should check with the counselor to obtain information necessary for making application. The counselor's office, as soon as it receives the request, will send copies of the high school record to the indicated college.

TRANSFER OF CREDITS

Students who transfer into our high school from other schools will receive credit from those schools at face value. In cases where such transfer is in the middle of the grading period, the work done as of the time of transfer will be weighed with the work done locally to determine the grade at the end of that marking period.

CORRESPONDENCE WORK

In case of a deficiency of credit, a failure of a course, or a transfer from a school wherein the student has begun a course he is unable to complete in this school, he may apply to take work from school correspondence programs offered by the University of Nebraska. Satisfactory work completed by correspondence through the University will be given credit in our school. Arrangements, however, are strictly the responsibility of the student and his sponsor.

ATTENDANCE

A high school education stresses not only academic subjects and extra curricular activities, but good health and habits which go toward building good character. Punctuality and regularity are character forming habits which may be established easily in high school life by self-training in just such things as attendance.

A student is considered absent from school if he misses all classes in the morning and/or the afternoon and must bring an excuse and get a re-entry slip from the homeroom teacher. The school will be the judge of the adequacy of the reason of the absence. The school has no argument with valid statements from the parents but it will not accept excuses from other than parents and/or guardians. The parents are urged to think of the interruption of the student's continuity in school when they remove their children for reasons which might have been accomplished during a regularly scheduled school vacation. Absences from school are categorized as regular, anticipated and early withdrawal from school.

Any student re-entering school without an excuse or with an unacceptable excuse will receive an F for all the time missed and will not be allowed to make up the work missed.

REGULAR ABSENCES

On return to school the student must present a valid excuse from the parent or guardian to the homeroom teacher (beginning of the school day) or office during the day. The homeroom teacher will make out a re-entry slip stating whether or not the absence is excused and which the student will present to each teacher during the day. The last teacher of the day will return this to the office.

ANTICIPATED ABSENCES

The parent must present a letter to the principal two (2) weeks prior to the anticipated absence stating reasons (transportation problems, etc.) why the student must leave school early or before a scheduled vacation or return late after a scheduled vacation or any anticipated absences in between regular vacations.

If the requested absence has been approved by the principal, the student must obtain a requested absence form from the office and take it to all the teachers for signature. By this method all tests, reports, etc. can be arranged between the student and the teacher before departure. Failure to do this will have an adverse effect on a good grade. It is not wise to have an absence prior to vacations as that is the usual time for tests.

EARLY WITHDRAWAL FROM SCHOOL

If the parent wishes to withdraw his child from school prior to the end of the semester he must send a letter to the principal stating this request and enclose a copy of orders (PCS, etc) which necessitate this move. The parent should be mindful that School Group regulations state that no credit for a semester will be given if the student withdraws earlier than 20 days before the end of the semester. If such a withdrawal is necessary, the sooner the student can notify the teachers the easier it will be to complete all necessary work for grades.

TARDINESS

A student is considered tardy if he arrives at school too late to be in his class by the time the tardy bell rings, or if he fails to enter any class before the last bell rings.

Tardy students must get an admittance slip from the office in case they have been to the hospital or from the teacher who made them late. An excused tardy slip is valid only if signed by an administrator. This slip is to be given to the teacher upon entrance to the class. The teacher will return the slip to the office.

Punctuality at classes and meetings is expected of all students. Unexcused tardiness to class will subject the student to disciplinary action.

SICK CALL

Arrangements have been made with the dispensary for a daily sick-call. Only in case of an emergency should a hospital pass be requested from the school office. On the hall pass, the teacher should indicate to the office whether the emergency request is made by the student or the teacher. Students must sign out of school when going to the hospital during the day.

Student sick-call will be after 3:30 p.m. for all students except if there is no late bus. The one day students will go to the hospital at 2:00 p.m. When a one day student is sick he should not be sent to school as neither the dispensary nor the high school have provisions for a sick room. True emergencies can be seen at anytime in the morning.

ACTIVITY PROGRAM

Dreux American High School has for all students a very comprehensive and energetic activity program. Some of the activities and clubs are as follows: Drama Club, French Club, Chess Club, Audio-Visual Club, Photo Club, Science Club, Radio Club, Future Homemakers of America Club, Future Teachers of America Club, Music Club, Pep Club, Math Club, Lettermen's Club, Student Council, National Honor Society, Girls' Athletic Association, School Paper, Yearbook and Debate Club. Day students who wish to participate in student activities after school, must be responsible for their own transportation to their homes once the regular school buses have departed. Nonetheless, the school authorities will attempt to provide auxiliary transportation whenever feasible. All activities are open to all students who maintain their grades and keep up their interests in the activity they select.

The National Honor Society is an honorary organization composed of juniors and seniors who have demonstrated outstanding scholarship, leadership, character and service.

The school newspaper is published by a volunteer staff. Membership is by appointment. Interested students should see the advisor to learn whether they can help. (It must be remembered that there are many jobs other than writing to be done.)

The school yearbook, a record of the year's events, is mainly a senior function, although underclassmen with talent may also help.

The student Council is the main student-governing body of the school. The Student Council Constitution included in this booklet will further explain this organization.

The Lettermen's Club is open for membership to all boys who have earned a letter in interschool sports at Dreux.

STUDENT EMPLOYMENT

As Dreux Air Base is a "Dispersed Operating Base" there is little opportunity for student employment. Students need an allowance to cover normal school incidentals, but this is a personal matter between students and parents.

OPERATING VEHICLES

The operation of motor vehicles are the same as the dormitory rules. No one is to ride with anyone unless the advisor consents. Students cannot drive their cars to the base, nor on the base, nor may they transport other students.

FEES

An activity charge of \$2.50 is made of all students, payable on registration. The Dreux American High School Activity Fund covers money needs in the school not covered by school grants, the P.T.A., or other contributing organizations. Students are expected to pay their class dues (Freshman, Sophomore, Junior, and Senior) in order to participate in special class activities. If a student wishes a Yearbook he can contract for one with the Yearbook Committee by paying the \$5.00 for the annual at once or \$2.50 down and \$2.50 on delivery. This is normally done during the first month of school. Delivery of the annual normally is in May.

Misuse, damage, or loss of school property must be reimbursed to the Schools Officer who will inform parents of the amount due.

STUDENT RECREATION CENTER

The Student Recreation Center, located within the high school complex, offers a friendly relaxed atmosphere for leisure, dancing, and indoor games under adult supervision. The Recreation Center has a snack bar, game room, and lounge. In addition, the Student Recreation Center sponsors dances, tours, and other activities and offers instruction in arts and crafts.

LIBRARY

The school library is located in the east wing of the High School annex. It is open before and after school, during all class periods and lunch. Students must recognize the demand on books and will be penalized for overdue and lost books.

LOST AND FOUND

The school lost and found is located in the main office. All objects found should be turned in there. A student who has lost an article should call at the office to see if it has been turned in.

SUPPLIES

Textbooks are issued free to each student. Students will be expected to pay for lost books or books damaged beyond normal wear. However, because of possible shortage, paying for a lost book does not insure getting another to replace it, so it is necessary that all property issued be safeguarded. Textbooks should be covered with heavy paper. Careless handling weakens bindings. All books carry an identification label on which will be initials of the teacher who issued the book.

LOCKERS

Lockers are assigned to students by their homeroom teachers. Students must keep their lockers neat. Failure to do so can result in the loss of locker privileges. Students must supply their own locks. Combination locks should be used and a record of the combination must be filed in the High School Office.

HALL PASSES

Students are expected to have a hall pass when in the halls while classes are in session.

LOITERING IN THE HALLS

Because our hall space is limited, students are requested not to stand around in the halls. Loitering in the halls prevents free movement of traffic when classes change, and is not a constructive use of school time. During the noon hours eating is not permitted in the class rooms unless under teacher supervision.

GENERAL RULES AND REGULATIONS

Every student is responsible for knowing the school's rules and regulations and obeying them. Each student should study this handbook and be guided by it; thus, voluntary discipline can be developed entailing a minimum of supervision.

The aim of every student should be daily, constant development toward maturity and self-discipline.

Learn to "work when you work" and "play when you play".

For his own self-respect, a student must do his best always. No more is expected; no less will be accepted.

Each student must learn to face and solve his own personal problems. Others can only help, advise and guide.

The Administration shall, at their discretion, suspend and/or recommend expulsion for any pupil found guilty of:

- Gross disobedience or undue disturbance of school;
- Violent, tumultuous, offensive or disorderly conduct;
- The use of obscene, profane or unseemly language;
- Loud and boisterous conduct;
- Aggressive behavior, pushing or shoving;
- Improper dressing or grooming;
- Damaging school property;
- Smoking in restricted areas or smoking without permit from parent;
- Furnishing, having in possession or consuming alcoholic beverages;
- Cheating or theft;
- Such other acts of commission or omission which are prejudicial to good order, safety, community welfare, and proper conduct.

A SPECIFIC NOTE ON CHEATING

Cheating is a serious offense which is dealt with by the administration and the individual teacher. The student will usually receive a zero on his paper.

GOOD MANNERS AND TRADITION

"For a man by nothing is so well betrayed, as by his manners." (Spencer)

We greet one another on the campus whenever we meet, students and instructors.

We show our guests the same courtesy we would wish to receive if we were in their place.

We present guests to the faculty, taking care to pronounce their names clearly. Be sure that younger persons are presented to adults or to those of higher rank. Example: Mr. Brown, this is my roommate, John Smith.

We observe the courtesy of silence in the library and study halls.

We are sportsmanlike in our athletics. We are considerate and courteous to our opponents and officials. Each strives to "lose like a man" and "win like a gentleman."

We take pride in good housekeeping. We make it a practice to place paper and waste in the containers provided for this purpose.

We accept constructive criticism of our faults and failures in classroom or elsewhere, and take such criticism in the proper spirit.

We consider our academic progress very important.

We encourage an appreciation of the culture of France and an understanding of the language and way of life of the inhabitants.

CODE FOR DEPENDENT YOUTHS

Read!

1. I will be very mindful that I am an American citizen and a dependent of a member of the military or other governmental establishment of the USA.
2. I will be very conscious of the fact that I am a guest of a friendly allied country.
3. I will endeavor to conduct myself at all times in such a manner as to reflect credit to myself, my parents, my school, the military society of which I am a member, and my country.
4. In this endeavor I will be guided by the following precepts, realizing all the while that they are not all-inclusive and only representative of my obligations:
 - a. I will endeavor to understand, appreciate and respect the social structure, culture and environment of the country of which I am a guest. I will not criticize the customs, religion, or way of life, though they differ from my own.

- b. I will regulate my activities in such a manner as to prevent misunderstanding by our host people, and I will temper my relations with a spirit of fair play, understanding and sportsmanship.
 - c. I will not allow myself to believe that because something is different it is inferior.
 - d. I will keep my clothing and personal appearance neat and appropriate at all times. Bizarre haircuts, garish and ill-fitting clothing do not meet this standard.
 - e. I will be respectful and obedient to my elders and those in official positions over me.
 - f. As a member of a select group, I realize that my efforts are part of a common endeavor which must be shared by all. I will, therefore, make every effort to assist all members of my group in carrying out the objectives of this code.
5. In accepting these obligations freely and conscientiously, I do so with the hope and desire that by so doing I may claim even an ever so small part in fostering good will among people and nations.

REMEMBER:

Wherever you go, whatever you do, you represent yourself, your family, your country and your school.

THE CONSTITUTION OF DREUX AMERICAN HIGH SCHOOL

STUDENT BODY

Preamble

The purpose of this constitution is to provide a foundation for student government at Dreux American High School, to give students experience in self-government and to attain better student-faculty relations.

Constitution

ARTICLE ONE - THE STUDENT COUNCIL

Section A - Membership

1. The student council will consist of two elected representatives from each class, non-voting presidents from each Dorm and non-voting representatives from recognized student organizations and clubs.

2. Voting will be conducted as follows: any person with a 2.5 overall average in all subjects during the previous semester may become a candidate by securing a petition signed by fifteen percent of his class. Each class member may sign his name to three, but not more than three, petitions. If more than three petitions are signed by one person, all of that person's signatures will be invalid. At the end of the first four full weeks of school, elections will be held.

3. If a write-in meets the requirements of the other candidates he is eligible.

THE VOTING WILL BE BY SECRET AND PREFERENTIAL BALLOTING.

4. The grade average maintained by the voting members will be 2.0 and 3.0 for officers, or as redetermined by the school administration. At any time a officer becomes deficient he will be automatically removed from the office and a new election will be held by the council. Members dropping below a 2.0 average will be dismissed from the council and a new member elected by that class in which the vacancy occurred. Three weeks prior to the end of the marking period each member should consult his teachers about his grade average to determine his grade standing.

5. Any member who fails to attend any meeting without a valid excuse will be automatically dismissed from the council. The advisor and the council officers will be the judge of what is a valid excuse.

6. In each class is vested the right to recall any of their representatives by a petition of three-fourths of the class members.

7. All members returning from the previous year will form an Interim Council to function as a student government until elections are held for the Student Council representatives.

8. There will be a faculty advisor whose duty will be to represent the Student Council to the faculty, to offer advice when needed or requested and to accompany members on trips.

9. Vacancies before the end of the month of April will be filled from the class in which they occur. Candidates will be chosen and elected as outlined in Section A, Paragraph 2.

Section B - Election of Officers

1. The officers of the student council will consist of a president, a vice-president, a secretary, a historian and a treasurer, all of whom will be elected by secret and preferential ballot by the student council members.

2. The elected president will be a senior. He will be elected by the student council. The candidates for the presidency will be the three senior class representatives.

3. The vice-president will be a junior or a senior and will be elected in the same manner as the president. The vacancy of this office will be filled by a junior or senior council representative elected by a majority of the members of the student council. The elections of president and vice-president will be conducted at the first meeting after the election of the student council representatives.

4. The recording secretary, the historian and the treasurer will be chosen by a majority of the council representatives at the first meeting of the newly elected council.

Section C - Duties of Officers

1. The president will: preside at all meetings of the council and will also be the student body president. He will see to it that all things decided upon in the meetings are carried out. He will appoint all committee chairmen and execute all student council legislation. The president will prepare the agenda with the other officers and call all special or emergency meetings.

2. The vice-president will: preside at all meetings of the council in the absence of the president and, at this time, assume all duties of the president as listed in Section C, paragraph 1. He will be chairman of the teen club committee, keep all of the committees organized, and will in any way possible be of assistance to the president.

3. The secretary will: keep a detailed set of minutes at all times during which the council is formally in session and provide a copy of the minutes to the principal, advisor, and the student body. It will be the duty of the secretary to keep a list of those absent and to include it in the reading of the minutes of the next meeting so as to give every member ample warning of his delinquency. It will also be his duty to keep tract of grade averages with the advisor and to carry on correspondence.

4. The historian will: provide a monthly summary of student body activities for the principal and incorporate them in a publication at the end of the year.

5. The treasurer will: keep all student council funds and receive all class members fees. The treasurer will further present a report on the council's funds at every meeting and be chairman of council fund raising activities.

Section D - Council Funds

1. All classes will contribute five dollars for each of the class's representatives serving on the council. This subscription will be paid to the council on or before November first. The freshman class will have until January first to pay this fee. Any remaining funds will be carried over to the council treasury of the following year.

2. The council may raise funds in any acceptable manner, as it sees fit.

Section E - Council Responsibilities

1. The Student Council will stimulate civic progression through guidance of the overall student attitude especially in the fields of academic improvement, pride in school facilities and equipment and student dress in hopes of strengthening the school's image.

2. It will be the responsibility of the council to regulate all recreational activities. This will entail class dances or other specific class functions for the purpose of making money or otherwise, all Teen Club activities and dormitory outings. Without fail, the council should immediately after election establish activities for the entire year to avoid conflicts between classes.

3a. The student council is responsible to regulate the dormitory councils. With the school administration it must approve action by the various dormitory councils on all changes in policy and regulations as stated in the Residence Hall Handbook.

b. It will be the responsibility of the student council to aid the schools officer and the school administration to improve and maintain the dormitory facilities and the physical appearance of these areas.

4. It is the responsibility of the student council to regulate all student clubs and organizations. No clubs nor organizations will be allowed to function without a charter, sponsor, and student council recognition.

Section F - The Power to Function

The student council, working with the administration, will have the power to make all laws and/or necessary rules of the school.

ARTICLE TWO - RATIFICATION AND AMENDMENTS

Section A - Ratification

This constitution will go into effect when ratified by two-thirds of the student body and when approved by the faculty and the principal.

Section B - Amendments

This constitution may be amended with the approval of the principal and the faculty and with a 3/4's majority vote of the council after presenting it to the classes.

ARTICLE THREE - OPERATING PROCEDURE

1. The meetings of the student council will be conducted according to Robert's Rules of Order, with the exception that the president of the council and dormitory presidents will be granted the privilege of participation in debates when asked. Each recognized club will have a representative to the council to represent them when necessary.

2. There will be a quorum of eight members, which will include either the president, vice-president or treasurer. Without this quorum, the meeting will not convene.

3. To carry a motion, the votes of the majority of the members present will be necessary.

SCHOOL CALENDAR FOR SCHOOL YEAR 1966-67

FIRST SEMESTER

7 September	First day of classroom instruction (1-12).
12 September	First day of classroom instruction for kindergartens.
25-29 September inclusive	Administrators' Conference, Berchtesgaden.
24-28 October	Elementary school parent-teacher conferences.
10 November	End of first marking period (1-12). Forty-seventh (47) day of classroom instruction.
11 November	Veterans' Day - Federal Holiday.
24-27 November ✓ inclusive	Thanksgiving Recess.
2 December	End of first marking period for kindergartens. Fifty-seventh (57) day of class room instruction.
17 Dec. - 2 Jan. ✓ inclusive	Christmas and New Years Vacation.
3 January	School reopens.
27 January	End of second marking period (1-12) - (42 days). Eighty-ninth (89) day of classroom instruction - End of first semester.

SECOND SEMESTER

30 January	Second semester begins.
22 February	Washington's Birthday - Federal Holiday.
10 March	End of second marking period for kindergartens (58 days). One hundred and fifteenth (115) day of classroom instruction.
24 March - 2 April inclusive	Good Friday and Easter vacation.
3 April	School reopens.
7 April	End of third marking period (1-12) - (47 days). One hundred and thirty-seven (137) day of classroom instruction.
30 May	Memorial Day - Federal Holiday.

14 June

End of fourth marking period (1-12) - (47 days).

One hundred and seventy-ninth (179) and last day
of classroom instruction - students dismissed
for summer vacation at normal closing time for
school day.

AMERICAN Highschool (Boys Dorm)^{#2}
APO, 09084

DREW AMERICAN Highschool
DREW AIR BASE
28 MAILLEBOIS, FRANCE